

# Oversight Council on Driving or Operating Under the Influence Abatement

## GRANT PROGRAM ANNOUNCEMENT ENFORCEMENT PROJECTS

Grant Cycle Starting October 1, 2005 through June 30, 2006

### INTRODUCTION

The Oversight Council on Driving or Operating Under the Influence Abatement is publishing this notice to announce the initiation of the grant program for 2005. The grant program will provide grant funds for two types of programs as authorized by ARS §28-1303. The program is designed to provide grant funds from the driving under the influence abatement fund to political subdivisions and tribal governments that apply for monies for enforcement purposes, prosecutorial, and judicial activities and alcohol abuse treatment services related to preventing and abating driving or operating under the influence occurrences in a motor vehicle or a motorized watercraft as defined in ARS § 5-301. In addition, the program provides for grants from the driving under the influence abatement fund established by ARS § 28-1304 to innovative programs that use emerging technologies to educate, prevent or deter occurrences of driving or operating under the influence in a motor vehicle or a motorized watercraft.

The goal of program is to fund Arizona programs and services designed to reduce occurrences of driving under the influence.

### PROGRAM STRATEGY

To achieve the goal of this program, grants will be made to political subdivisions and tribal governments that apply for funds for enforcement purposes of overtime pay related to preventing and abating driving or operating under the influence occurrences in a motor vehicle or a motorized watercraft as defined in ARS § 5-301.

### ALLOWABLE COSTS

Grants provided under this program will be one-time awards. ***Enforcement Program:*** Seventy percent of the monies in the abatement fund will be awarded to enforcement programs for **officer overtime pay only** for services related to preventing and abating driving or operating under the influence occurrences in a motor vehicle A.R.S. § 28-1381 & 1382 or a motorized watercraft as defined in A.R.S. § 5-301.

## **RESTRICTIONS ON USE OF FUNDS**

Grant funds cannot be used for indirect costs incurred for administering the grant.

Any program income (funds derived from the expenditure of grant funds) or interest earned on grant funds may be used by the grantee in furtherance of the goals and objectives of the grant shall be reported to the Council.

Each applicant shall acknowledge they will not supplant existing funds to use the grant funds for the proposed project.

## **APPLICATION PROCESS**

Through an Inter-governmental agreement the Arizona Criminal Justice Commission (ACJC) is providing administrative support to the Oversight Council On Driving Or Operating Under the Influence Abatement (the Council). When the Council determines there are sufficient funds available a notice and application will be provided on the ACJC web site. The website is located at [www.acjc.az.us](http://www.acjc.az.us) Applications will be created, submitted and monitored through a private, secure web site. Upon registration, log-in information will be e-mailed to you. The application must be completed on this web site and submitted electronically. The web site is located at [www.azcjc.gov/Grants/GMSIndex.asp](http://www.azcjc.gov/Grants/GMSIndex.asp).

**Applications must be received at the Commission office no later than 3:00 p.m. on Friday, September 16, 2005 to be considered.**

## **REVIEW OF APPLICATIONS**

The DUI Abatement Council will evaluate each grant application according to the criteria within the grant guidelines and priorities established by the Council. Applications will be evaluated based on the following criteria:

1. Timely submission of application.
2. Completeness and accuracy of the application. All requested information and attachments are provided.
3. The program adequately addresses the problem identified in the problem statement.
4. Goals and objectives are reasonable, achievable, and consistent with the mission of the Council.
5. Likelihood of advancing the interest of the citizens of Arizona to prevent DUI.
6. Project viability.
7. The applicant's expertise and background.
8. Demonstration of reporting requirements.
9. Non-supplanting requirement.
10. Reasonableness of the budget and costs are allowable.

# APPLICATION EVALUATION AND SCORING CRITERIA

Applications will be scored using the scoring record shown on the following page. Applicants scoring high point values do not ensure an award due to limited funding available.

## Scoring Record – Council on Driving or Operating under the Influence Abatement

### 2004/2005 Grant Application

Applicant: \_\_\_\_\_

Was the application submitted on time? \_\_\_ Yes \_\_\_ No If “no” the application is disqualified and is not to be scored.

Score Record				
Category	Description	Maximum Possible Score	Actual Score	Comments
Completeness of application	All requested information was provided. Is the application complete and accurate.	10		
Program description addresses problem	The program adequately addresses the problem identified in the problem statement	10		
Goals and objectives	Goals and objectives are reasonable, achievable, and consistent with the mission of the Council.	25		
Advancing interests of Arizona citizens	Applicant indicates the benefit from the grant to the citizens of Arizona to prevent DUI	05		
Project Viability	The probability of the project being developed.	10		
Applicants expertise and background	Does the applicant have expertise and experience in managing a grant funded project	10		
The applicant's ability to complete reports on the grant	The applicant indicates an ability to provide reports in a timely manner	05		
Non supplanting	The applicant indicates they will not supplant budgeted funds with grant funds	10		
Budgeted costs	Budget costs are allowable and reasonable.	15		
	TOTAL	100		

## **AWARD AND FUNDING PROCESS**

While the Oversight Council On Driving Or Operating Under the Influence Abatement would like to fund each worthy program, only a limited amount of money is available.

All grant awards shall be made by the concurrence of a majority of the voting members of the Council in attendance at a public meeting. The council may approve of an application for the amount of funding requested; approve a lesser amount providing the sub-grantee accepts the lesser amount; or reject a the application. After decisions are made regarding the funding a notice shall be forwarded to each applicant agency.

As soon as practical after a funding decision is made by the Council, grant agreements will be forwarded to successful agencies that are to receive funding. Grant agreements will require the signature of their governing body (in the case of cities, counties or tribal governments) or their executive director. Agencies will then return the agreements to the Commission where the Council Chairman will sign the agreements. Agreements will then be returned to the agencies. Agencies can then move forward encumbering and expending funds.

## **REPORTING REQUIREMENTS**

Applicants are required to submit quarterly financial and progress reports to the Oversight Council on Driving or Operating Under the Influence Abatement at the Arizona Criminal Justice Commission Office, 1110 W. Washington Street, Suite 230, Phoenix, Arizona 85007.

The quarterly reports will be provided to the Council for their review to evaluate the program's effectiveness. This procedure will allow the Council to oversee the progress of the programs.

Each grantee shall provide a final progress and financial report upon completion or cancellation of a grant to the Commission for compiling into a report for the Council. The progress report shall provide how well the goals and objectives of the grant were obtained and how the grant benefited the targeted population of citizens. The financial report shall provide final details on expenditure of grant funds.

## **ALLOCATION PROCESS**

When funds are expended the agencies shall complete a quarterly report and will be reimbursed for the funds that have been expended.

## **QUESTIONS**

Questions concerning this program, or the application process, should be directed to Chairman Richard Yost 602-295-6045 or Pat Nelson, Program Manager at the Arizona Criminal Justice Commission at 602-364-1152 under the direction of the Oversight Council on Driving or Operating Under the Influence Abatement or you may email us at [DUI @ azcjc.gov](mailto:DUI@azcjc.gov).